

## EMPLOYMENT BASED PROPOSAL

Date: 01/15/2013  
To: WMU School of Social Work Coordinator of Field Education  
From: Joe Student  
Re: Employment Based Placement Proposal for:

BSW   
MSW Foundation   
MSW Concentration

**Current Employer:** Solitary Singletons

**Address:** 0000 First Street, First City, MI 40000

**Phone Number:** 269-555-1111

**Current Department:** Emergency Response Services

**Current Title:** Crisis Response Worker

**Current Role:** Crisis Intervention Social Worker

**Current Duties:** Triage phone lines, completing mental status exams, conducting risk assessments and safety plans, connecting callers to crisis shelters, coordinating placements in mental health facilities, and provide follow up services to callers. Additional duties include providing referrals and information

**Current Supervisor:** Angelica Domain, LMSW

### **Proposed Employment Based Field Placement:**

**Proposed Employer:** Solitary Singletons

**Address:** 0000 First Street, First City, MI 40000

**Proposed Department:** Counseling Services

**Proposed Title:** Counselor

**Proposed Role:** Individual and Family Counselor

**Proposed Duties:** Provide face to face individual and family counseling to consumers, conducting intake assessments in the office, at schools, in homes, and in the community. Develop treatment plans, write progress notes, and develop termination plans.

**Proposed Supervisor:** Lou Insignia, LMSW

**Proposed Supervisor email:** Linsignia@Singletons.org