[Company Name]

[Company Slogan]
[web address]

PACKING SLIP

DATE	1/26/2010
CUSTOMER ID	[12345]

[Stress Address]
[City, ST ZIP]
Phone: [000-000-0000]
Fax: [000-000-0000]

BILL TO:
[Name]
[Company Name]
[Stress Address]
[City, ST ZIP]
[Phone]

SHIP TO:
[Name]
[Company Name]
[Stress Address]
[City, ST ZIP]
[Phone]

ORDER DATE	ORDER #	PURCHASE ORDER #	CUSTOMER CONTACT
1/26/2010	[123456]	[123456]	Purchasing Dept.

ITEM #	DESCRIPTION	ORDER QTY	SHIP QTY
[23423423]	Product XYZ	15	13
[45645645]	Product ABC	1	1
	TOTAL:	16	14

Comments:

Backordered items will ship as they become available

If you have any questions or concerns, please contact
[Name, Phone #, E-mail]

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Thank You For Your Business!

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