Printable PDF forms - The Budget Kit

The following pages contain the full-size worksheets in printable $8.5^{\prime\prime}$ x $11^{\prime\prime}$ PDF.

ONLINE INFORMATION RECORD

USER NAME/ID	PASSWORD	PIN/OTHER #
	USER NAME/ID	USER NAME/ID PASSWORD

ACCOUNT #	PASSWORD HINT—Q/A	CUSTOMER/TECH SUPPORT #	NOTES

ASSETS—WHAT YOU OWN

	Amount
Cash: On Hand	
Checking Accounts	
Savings Accounts	
Money Markets	
Other	
Real Estate/Property (current market Principal Residence Second Residence Land Income Property Other (business, partnerships, etc.) Investments (market value): Cash Value Life Insurance	value):
Certificates of Deposit	
U.S. Treasury Bills/Savings Bonds Stocks	
Bonds	
Mutual Funds	
College Fund (529 Plans, etc.)	
Limited Partnerships	
Annuities	
IRA-Regular/Roth	
Keogh/SEP Plans	
401(k), 403(b), or 457 Plans	
Pension Plan/Retirement Plans	
Other (stock options, bonuses, etc.)	
Personal Loans Receivable	
Personal Property (current market val	ue):
Cars, Trucks, Vehicles	
Recreational Vehicle/Watercraft	
Electronic Equipment	
Home Furnishings	
Home Entertainment	
Equipment/Tools	
Appliances and Furniture	
Collectibles/Antiques	
Jewelry and Furs	
Other:	
Total Assets	\$

LIABILITIES—WHAT YOU OWE

	Amount
Current Debts:	
Household	
Medical	
Credit Card 1	
Credit Card 2	
Credit Card 3	
Department Store Cards	
Back Taxes (Federal, State, Property)	
Legal	
Child Support	
Alimony	
Other:	
Other:	
Mortgagos:	
Mortgages: Principal Residence	
Second Residence	
Land	
Income Property	
Other:	
Other:	
Other.	
Loans:	
Home Equity (HELOC)	
Bank/Finance Company	
Automobiles, Vehicles	
Recreational Vehicle/Watercraft	
Education/Student	
Life Insurance	
Personal (from family or friends)	
Retirement Accounts	
Thrift Savings Plan	
Other:	
Total Liabilities \$	

Total Assets			Total Liabilities	Net Worth		
	\$	_	\$	=	\$	

IDENTIFIED GOALS WORKSHEET

IMMEDIATE/SHORT-RANGE GOALS

Priority	Goal	Target Date	Cost Estimate	Amount Already Saved	How to Achieve (amount per month, second job, etc.)

MIDDLE- AND LONG-RANGE GOALS

Priority	Goal	Target Date	Cost Estimate	Amount Already Saved	How to Achieve (amount per month, second job, etc.)

GOALS SAVINGS RECORD

Total Cost: 3,500 Goal: Roth IRA JAN. FEB. MAR. APR. MAY JUNE JULY AUG. SEPT. OCT. NOV. DEC. Monthly Avg. Deposit: 292 Deposit 292 292 250 275 350 292 270 320 292 292 290 285 <u>1,109</u> 292 584 834 1,459 1,751 2,021 2,341 2,633 2,925 3,215 3,500 **Total:** 3,500 Balance Total Goal: Cost: JAN. FEB. MAR. APR. MAY JUNE JULY AUG. SEPT. OCT. NOV. DEC. Monthly Avg. Deposit Deposit: Total: Balance Goal: Cost: JAN. FEB. MAR. APR. MAY JUNE JULY AUG. SEPT. OCT. NOV. DEC. Monthly Avg. Deposit Deposit: Total: Balance Total Goal: Cost: JAN. FEB. MAR. APR. MAY JUNE JULY AUG. SEPT. OCT. NOV. DEC. Monthly Avg. Deposit Deposit: Total: Balance Goal: Cost: JAN. FEB. MAR. APR. MAY JUNE JULY AUG. SEPT. OCT. NOV. DEC. Monthly Avg. Deposit Deposit: Total: Balance Total Goal: Cost: JAN. FEB. MAR. APR. MAY JUNE JULY AUG. SEPT. OCT. NOV. DEC. Monthly Avg. Deposit Deposit: Balance Total: Total Goal: Cost: JAN. FEB. MAR. APR. MAY JUNE JULY AUG. SEPT. OCT. NOV. DEC. Monthly Avg. Deposit Deposit: Balance Total: Total Goal: Cost: JAN. FEB. MAR. APR. MAY JUNE JULY AUG. SEPT. OCT. NOV. DEC. Monthly Avg. Deposit Deposit: Balance Total: Total Goal: Cost: JAN. FEB. MAR. APR. MAY JUNE JULY AUG. SEPT. OCT. NOV. DEC. Monthly Avg. Deposit Deposit: Balance Total:

The formula for determining the monthly amount to save for each of your goals is:

Total cost of your goal ÷ Number of months left to date needed = Amount per month you need to save.

NEEDS/WANTS LIST

PARENTS										
Date	Item	em Need Want (store, ca			Cost					

CHILDRE	CHILDREN									
Date	Item	Need	Want	Source (store, catalog, Internet, other)	Cost					

SUGGESTION LIST—ADDITIONAL NON-MONTHLY EXPENSES

You can either complete this information here and then transfer it to the **Yearly Budget Worksheet** or use this as your guideline as you fill in the worksheet directly from these ideas.

Some of the expenses listed may be a monthly expense for you. If so, enter those expenses on the **Monthly Budget Worksheet**, *not here*. The focus of the **Yearly Budget Worksheet** is only on the *periodic, quarterly, semiannual, annual, and non-monthly* expenses to help you remember and anticipate them ahead of time.

	Description	Amount(s)	Months Due
Housing	Property Taxes Homeowners Insurance/Renter's Insurance Association/Condo Dues Storage/Garage/PO Box Yard/Garden Supplies/Equipment Repair Yard Service/Maintenance Pool Chemicals/Maintenance Pest/Termite Control Security System Home Improvement Projects Home Repairs/Maintenance Carpet Cleaning/Window Cleaning Dry Cleaning (drapes, bedding) Home Furnishings/Decorating Furniture/Appliances/Electronic Equipment Maintenance Agreements Other		
Utilities (Non-Monthly)	Fuel/Propane Firewood Waste Management/Dumping Fees Water/Water Softener Other		
Transportation	Vehicle #1 Insurance Vehicle #2 Insurance Boat/RV/Motorcycle Insurance & Expenses Emission Inspection License Renewal/Registration Oil Change/Tune-Up Other Maintenance and Repairs Other		
Health	Other Insurance Medical Exams/Lab Tests Visits (sick kids, allergy, etc.) Physical Exam/School Physical Prescriptions Chiropractor Dermatologist Dental Exams/X-Rays/Cleanings Dental Work Needed Orthodontia Vision Exam/Glasses/Contacts Alternative Health Practitioners Vitamins/Supplements/Homeopathic Other		
Insurance (Other)	Life/Umbrella Insurance Disability/Long-Term Care Insurance Other		

	Description	Amount(s)	Months Due
Memberships	Church/Temple Country Club Credit Card Annual Fees Gym Annual Fees Organizations/Clubs Professional Dues/License Auto Club Sports Warehouse Clubs Other		
Computer/ Electronics	Hardware/Software/Apps Upgrades/Printer Supplies Service/Maintenance Classes/Training/Assistance		
Education (Adult)	Tuition Book/Supply Expenses Trade Journals/Magazines/Newspapers Workshops/Seminars/Speakers Other		
Clothing (Adults and Children)	Work Clothes/Uniforms/Shoes Seasonal Clothes/Shoes/Jackets Sports Clothes/Special Events Dry Cleaning/Alterations/Shoe Repair		
Recreation (Adults)	Parties Concerts/Sports Events/Season Tickets Fees: Permits/Tournament/League Hobbies/Sports Equipment/Lessons Boat/Plane Storage Other		
Vacation/Trips	Transportation Lodging/Meals/Snacks Sights/Activities/Theater/Galleries Shopping/Souvenirs/Film & Processing		
Children/ Elder Care	Tuition/College Expenses School Supplies/Tutors/Uniform Photos/Yearbooks/Class Ring/Letter Jacket Prom/Homecoming (flowers, hair, dinner, etc.) Field Trips/Contests/Expos/Fund-Raising/Fairs Camp Registration/Supplies Sports Equip./Fees/Clinics/Season End Music Lessons/Equipment/Recitals/Costumes Nursing Home/Health Aide Other		
Pets	Pet Food/Toys Grooming/Pet Hotel/Day Care/Sitter Vet Expense/Shots/Rx/Dental/Other Training/License		
Misc.	Donations/Contributions Tax Preparation Taxes Due/Estimated Taxes Retirement Savings (IRA)		

YEARLY BUDGET WORKSHEET

(Non-Monthly Anticipated Expenses)

SAMPLE

FIXED AND ESTIMATED NON-MONTHLY EXPENSES

		JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	ОСТ.	NOV.	DEC.	TOTAL	MO. AVG.
	Property Tax				550							550		\$ 1,100	\$ 92
<u>ق</u>	Homeowners Insurance													\$ —	\$ —
Housing	Home/Yard Maintenance				Yard 200			Carpets 250						\$ 450	\$ 38
	Utilities Garbage			65			65			65			65	\$ 260	\$ 22
tion	Auto Insurance	<u>Van</u> Car		<u>500</u> 425						<u>500</u> 425				\$ <u>1,000</u> \$ <u>850</u>	\$ 154
Transportation	Auto Expenses		Lube 30	Tires 250		Lube 30			Lube 30	Lic. 1 <i>00</i>		Tune-up 250		\$ 690	\$ 58
	Insurance— Other	Umbrella	415											\$ 415	\$ 35
ے	Medical Expenses	Rx 75		250		Dr. A 30			Rx 75			Lab 70		\$ 500	\$ 42
Health	Dental/Vision Expenses	73	Dental 750			30	Vision 300		Dental 75			70		\$ 1,125	\$ 94
	Dues/Fees Taxes		Prof. Lic. 125		Tax Prep 300		Ent. Bk 35	AAA 35				<i>G</i> ym 55		\$ 550	\$ 46
	Education/ Tuition			Seminar 150							Seminar 100			\$ 250	\$ 21
	Clothing Child	Shoes/Coat 320				350			450					\$ 1,120	\$ 93
	Recreation					Fish Lic. 35		60		75				\$ 170	\$ 14
	Vacation/Trips						1,500					300		\$ 1,800	\$ 150
nses	Magazines		YM 16			Kip 20							BL 39	\$ 75	\$ 6
Non-Monthly Expenses	Gifts-Birthday	25	15	50			15	100			100	75		\$ 380	\$ 32
n-Mont	Gifts-Other	Anniv. 40				Grad. 75	F. Day 30		Shower 35		Wedding 50		Xmas 900	\$ 1,130	\$ 94
Additional No	Holiday Events							40			Halloween 60	TG 70	Xmas 400	\$ 570	\$ 48
Addir	Children's Activities				Field Trip 50		Camp 250	Lessons 65	65	School 75	Photos 75			\$ 580	\$ 48
	Pets													\$ —	\$ —
	Donations	15		WWF 25				G.P. 30			RC 50		CRS 100	\$ 220	\$ 28
	Personal			20	25			JU		Spa 80	25		100	\$ 130	\$ 11
										. •					
	Total	475	1,351	1,715	1,125	540	2,195	580	730	1,320	460	1,370	1,504	\$13,365	\$1,114

Reserve Savings: Total Expenses \$ $\frac{13,365}{}$ divided by 12 = \$ $\frac{1,114}{}$ /Month (Rounded Up)

YEARLY BUDGET WORKSHEET

(Non-Monthly Anticipated Expenses)

YEAR 20__

FIXED AND ESTIMATED NON-MONTHLY EXPENSES

		JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	ОСТ.	NOV.	DEC.	TOTAL	MO. AVG.
	Property Tax														
<u>g</u>	Homeowners Insurance														
Housing	Home/Yard Maintenance														
	Utilities														
ion	Auto Insurance														
Transportation	Auto Expenses														
Ė															
	Insurance— Other														
Health	Medical Expenses														
Ĭ	Dental/Vision Expenses														
	Dues/Fees														
	Education/ Tuition														
	Clothing														
	Recreation														
	Vacation/Trips														
nses															
hly Expe	Gifts-Birthday														
Non-Monthly Expenses	Gifts-Other														
tional N	Holiday Events Children's														
Addi	Children's Activities														
	Pets														
	Total														

Reserve Savings:	Total Expenses 9	divided by 12 = 9	\$ /Month

GIFT GIVING WORKSHEET

	Name	Amount: Christmas/ Hanukkah	Amount: Birthday	Actual Month Due	Other Events Happening*	Amount: Other Events	Actual Month Due
Spouse		\$	\$			\$	
Spc							
Parents/Self							
Parei							
L.							
Children/Grandchildren							
ren/Grar							
Child							
rothers							
Sisters/Brothers							
S							
ts							
Grandparents							
Gra							

^{*}Other: Anniversaries, weddings, showers, babies, Mother's Day, Father's Day, graduations, Bar/Bat Mitzvahs, religious events

GIFT GIVING WORKSHEET

	Name	Amount: Christmas/ Hanukkah	Amount: Birthday	Actual Month Due	Other Events Happening*	Amount: Other Events	Actual Month Due
		\$	\$			\$	
ncles							
Aunts/Uncles							
ews							
Nieces/Nephews							
Niece							
Other							
Friends/Work/Other							
Friends							
spi							
Children's Friends							
Childrer							
	Total of both pages	¢	¢			¢	
	Total of both pages	\$	\$			\$	

^{*}Other: Anniversaries, weddings, showers, babies, Mother's Day, Father's Day, graduations, Bar/Bat Mitzvahs, religious events

CHRISTMAS/HOLIDAY EXPENSE WORKSHEET

Item	Estimate	Already Have	Actual Cost
Tree/Wreath			
Lights—House/Tree			
Baked Goods/Gingerbread House			
Parties/Food/Liquor/Beverages/Host Gifts			
Poinsettias/Candles/Decorations/Crafts			
Gift Wrap/Greeting Cards			
Postage/Shipping/Boxes			
Digital Photo Processing/Family Portraits			
Clothes/Shoes/Jewelry			
Meals Out			
Movies/Ballet/Plays/Galleries/Travel/Tour			
Workplace Events			
Donations			
Batteries/Misc. (for gifts) Other			
Total Amount			

SOURCE OF MONEY FOR GIFTS AND HOLIDAY EXPENSES

	Amount Needed
Total Amount for Gifts: (See Gift Giving Worksheet)	\$
Total Amount—Holiday Expenses: (See worksheet above)	\$
TOTAL AMOUNT NEEDED for Gifts and Holiday Expenses:	\$

List how much is available from the following sources to cover these holiday expenses:

	Total Amount Available	
Source	Amount	Notes
Current Income		
Overtime/Part-Time Job		
Savings Account(s)		
Gift Money/Bonus		
Total Amount Available to Cover Expenses		
Total Amount Needed for Gifts & Holiday Expenses		
Amount Short/Extra*		

 $^{^{\}star}$ Total amount needed - Total amount available to cover expenses = Amount short or extra

Outline a plan for covering amount that is short for holiday expenses:

Source	Amount	Notes
Overtime/Part-Time Job		
Charge on Credit Cards		
Borrow		
Other		
Total Amount Need to Borrow		

MONTHLY BUDGET WORKSHEET

(September)

SAMPLE

NC	OME SOURCE:				Checking Bal.	Kim/Job	Chris/Job	Kim/Job	Reserve Savings
	① Net Income Total Amo	unt			\$435	\$1,707	\$1,280	\$1,707	\$1,320
			D	ate	Date ②				
	Expenses	③ Amount	Due	Paid	Rcv.: 9/1	9/7	9/18	9/21	9/15
	Mortgage/Rent	984	5	2	984				
	Car Payments	291	10	5		291			
	Other Loans: Student	167	15	10		167			
rixed Amounts	Internet Access	49	1	1	49				
	Day Care	_							
Ā	Insurance SUV*	500*	17	15					500
<u> </u>	Insurance Truck*	425*	17	15					425
L	Clubs/Dues	25	20	17				25	
9	Savings—Emergency	100						100	
	Savings—Goals	65						65	
	Savings—Reserve	1,114			100	114	400	500	
	Allowance/Mad Money	50			50				
	Electricity	75	20	18			75		
	Heating Oil/Gas	45	25	20			45		
	Water	35	11	8			35		
	Garbage*	65*	18	15					65
פ	Telephone/Cell Phone	88	27	20			88		
5	Cable TV/Satellite/TiVo	60	25	20			60		
ס > ר	Groceries	550			100	150	100	200	
rixeu variable	Meals Out/School Lunch	195			70	55	25	45	
_	Auto Expense/Gas	125			30	40		55	
	Auto—DMV*	100*							100
	Child Allowance	40				20		20	1
	Church/Charity	300				100		200	
	Household Supplies	100				20		80	
	Personal Hair*	80*							80
	Clothes / Dry Cleaning	110			25	35		50	
Onal	Medical Prescrip.	35			2.5	35		30	
Occasio	Child Expense School Exp.*	75 *							75
3 5	Recreation Season Tickets*	75*							75
	Counseling	130				65		65	/5
		90						05	
	Books, CDs, Movies, Videos	90				90			
<u> </u>	Credit Cards:	100	25	16				100	
	Visa	100	25	16				100	-
Installment	MC	200	27	20				200	
	Total Income — See Note	\$5,129			\$435	\$1,707	\$1,280	\$1,707	\$1,320
5	Total Expense Excludes*	\$5,123			\$424	\$1,708	\$1,286	\$1,705	\$1,320
0	Total Excess	\$6			\$11			\$2	
© Total	Total Short					\$-1	\$-6		

 $\it Note: Total Income is from Income and Checking Balance only (\it Excludes Reserve Savings in right column).$

This sample was laid out this way, excluding the expenses from Reserve Savings, to show how this concept works. The exact Totals would have \$1,320 more in Income and \$1,320 more in Expenses, balancing each other out.

^{*} This Total Expense excludes all the expenses in bold with an * (see the far left column).

^{*} Expenses in bold and with an * are paid from Reserve Savings (see the far right column) & not included in Total Expense.

INC	OME SOURCE:						
INC							
	Net Income Total Amor	unt					
	Expenses	Amount	Due Da	ate Paid	Date Rcv.:		
	Mortgage/Rent	Amount	Due	Faiu	NCV		
	Car Payments						
	Other Loans						
Ñ	Internet Access						
Ĕ	Day Care						
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Fixed Amounts	insurance						
ίÎ	Clubs/Dues						
	Savings						
	Cavings						
	Allowance/Mad Money						
	Electricity						
	Heating Oil/Gas						
	Water						
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Fixed Variable	Meals Out						
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	Household						
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Occasional	Child Expense						
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Total	Total Excess						
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	Car Payments							
	Other Loans							
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	Household						
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	Expenses Mortgage/Rent	Amount	Due	Paid	RCV.:		
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	Clubs/Dues						
	Savings						
	Allowance/Mad Money						
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	Church/Charity						
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	Total Income							
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Net Income Total Amou Expenses Mortgage/Rent Car Payments Other Loans Internet Access Day Care Insurance Clubs/Dues	Amount	Da Due	Paid	Date Rcv.:				
Acres				Date Rcv.:				
Mortgage/Rent Car Payments Other Loans Internet Access Day Care Insurance	Amount			Date Rcv.:				
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Day Care								
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Clubs/Dues								
Clubs/Dues								
Savings								
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Electricity								
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elephone/Cell Phone								
Late Expenses due								
Church/Charity								
Recreation								
Credit Cards:								
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INC	OME SOURCE:								
	Net Income Total Amou	ınt							
			Da	ate	Date				
	Expenses	Amount	Due	Paid	Rcv.:				
	Mortgage/Rent								
	Car Payments								
	Other Loans								
ınts	Internet Access								
mor	Day Care								
Fixed Amounts	Insurance								
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	Clubs/Dues								
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	Car Payments						
	Other Loans						
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asio	Medical						
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	Recreation						
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INC	OME SOURCE:							
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			Da	ate	Date			
	Expenses	Amount	Due	Paid	Rcv.:			
	Mortgage/Rent							
	Car Payments							
	Other Loans							
Fixed Amounts	Internet Access							
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	Clubs/Dues							
	Savings							
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	Auto Expense/Gas							
	Church/Charity							
	Household							
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	Car Payments						
	Other Loans						
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	Allowance/Mad Money						
	Electricity						
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INC	OME SOURCE:							
	Net Income Total Amou	int						
			Da	ite	Date			
	Expenses	Amount	Due	Paid	Rcv.:			
	Mortgage/Rent							
	Car Payments							
	Other Loans							
ınts	Internet Access							
mor	Day Care							
Fixed Amounts	Insurance							
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	Clubs/Dues							
	Savings							
	Allowance/Mad Money							
	Electricity							
	Heating Oil/Gas							
	Water							
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Fixed Variable	Cable TV/Satellite/TiVo							
y b	Groceries							
Fixe	Meals Out							
	Auto Expense/Gas							
	Church/Charity							
	Household							
	Personal							
_	Clothes / Dry Cleaning							
Occasional	Medical							
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	Credit Cards:							
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	Total Incomo							
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Total	Total Expense							
	Total Chart							
	Total Short							

VARIABLE INCOME WORKSHEET

Income Source	Jan.	Feb.	Mar.	Apr.	May	June
Investment Income						
Commissions						
Bonus						
Business Income						
Dusiness income						
Consultant						
Reimbursement						
Freelance						
Royalty						
Other*						
TOTAL INCOME						

^{*}Tax refund, cash gifts, inheritance, trust, gratuities, rental property, insurance settlement, property sale, affiliate website sales, etc.

VARIABLE INCOME WORKSHEET

Income Source	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Investment Income							
	_						
	_						
Commissions							
	_						
	_						
_							
Bonus							
	_						
Business Income							
Consultant							
	_						
Reimbursement							
	_						
	_						
Freelance							
-	_						
	_						
Royalty							
Other*							
TOTAL INCOME			1	+			

^{*}Tax refund, cash gifts, inheritance, trust, gratuities, rental property, insurance settlement, property sale, affiliate website sales, etc.

BASIC MONTHLY HOUSEHOLD AND PERSONAL EXPENSES

(Refer to Monthly Budget Worksheet and Yearly Budget Worksheet for more comprehensive categories.)

Expense	Jan.	Feb.	Mar.	Apr.	May	June
Estimated Taxes						
Fixed: Mortgage/Rent						
Car Payment/Lease						
Loans						
Insurance						
Variable: Utilities						
Phones						
Groceries						
Gasoline						
Credit Cards:						
Major Periodic Expenses (p. 54)						
TOTAL EXPENSES						
Total Income (pp. 89–90)						
Difference						
Deposit into Savings*						
Withdraw from Savings						
	1	I .	I .	I.	I.	1

 $^{^{\}star}\mbox{If}$ extra funds are available this month, see the Windfall Planner on page 94.

BASIC MONTHLY HOUSEHOLD AND PERSONAL EXPENSES

(Refer to Monthly Budget Worksheet and Yearly Budget Worksheet for more comprehensive categories.)

Expense	July	Aug.	Sept.	Oct.	Nov.	Dec.
Estimated Taxes						
Fixed: Mortgage/Rent						
Car Payment/Lease						
Loans						
Insurance						
Variable: Utilities						
Phones						
Groceries						
Gasoline						
Credit Cards:						
Major Periodic Expenses (p. 54)						
TOTAL EXPENSES						
Total Income (pp. 89–90)						
Difference						
Deposit into Savings*						
Withdraw from Savings						

^{*}If extra funds are available this month, see the Windfall Planner on page 94.

WINDFALL PLANNER

Date:	
Source of Money:	
Total Amounts	

Possible Expense Item		Amount	or	Percent
Estimated Taxes to Put in Savings				
(if no taxes have been taken out)	\$		_	%
Catch Up on Payments Currently Behind			_	
Back Taxes Still Due (federal, state, property)			_	
Credit Card(s)—Pay Down or Off			_	
Credit Card(s)—Pay Down or Off			_	
Loan(s)-Pay Down or Off			_	
Loan(s)—Pay Down or Off			_	
Cover No. of Months of Living Expenses (Put this in savings.)			_	
Stock Up on Household and/or Grocery Items			_	
Upcoming Major Expense(s) (See Yearly Budget Worksheet on p. 54.)			_	
Reserve Savings Account (See Yearly Budget Worksheet on p. 54.)			_	
Emergency Savings Account			_	
Home Improvement Project(s)			_	
New Purchases			_	
Investments/Retirement/College			_	
Vacation/Travel/Trips/Fun Money				
Charitable Giving				
Other			_	
			_	
			_	
			_	
			_	
			_	
			_	
			_	
			_	
			_	
			-	
			-	
			-	
			_	
GRAND TOTAL	\$			%
MAND IVIAL	Ψ		_	90

MULTIPLE SALES MONTHLY PLANNER

JANU	ARY			FEBR	UARY		
Code	Sales (Customer/Product)	Date	Amount	Code	Sales (Customer/Product)	Date	Amount
	Outoo (Outotiment roduct)	Date	7 tillount		Calco (Cactomorr rodacty	Dato	7 iiii Gaint
Notes:				Notes:			
Total I	ncome	\$		Total I	ncome	\$	
MAR	CH			APRII			_
MAR				APRII			
MAR	Sales (Customer/Product)	Date	Amount	APRII	Sales (Customer/Product)	Date	Amount
		Date	Amount	. =		Date	Amount
		Date	Amount	. =		Date	Amount
		Date	Amount	. =		Date	Amount
		Date	Amount	. =		Date	Amount
		Date	Amount	. =		Date	Amount
		Date	Amount	. =		Date	Amount
		Date	Amount	. =		Date	Amount
		Date	Amount	. =		Date	Amount
		Date	Amount	. =		Date	Amount
		Date	Amount	. =		Date	Amount
		Date	Amount	. =		Date	Amount
		Date	Amount	. =		Date	Amount
		Date	Amount	. =		Date	Amount
Code	Sales (Customer/Product)	Date	Amount	Code		Date	Amount
	Sales (Customer/Product)	Date	Amount	. =		Date	Amount
Code	Sales (Customer/Product)	Date	Amount	Code		Date	Amount

 ${\sf Code:}\ \, {\sf F-\!Future}\ \, {\sf Prospect/Project}\ \ \, {\sf L-\!Listing}\ \, {\sf of}\ \, {\sf a}\ \, {\sf Sale}\ \ \, {\sf P-\!Pending}\ \, {\sf Sale}\ \ \, {\sf S-\!Sold}\ \, {\sf and}\ \, {\sf Closed}$

MULTIPLE SALES MONTHLY PLANNER

MAY				JUNE			
Code	Sales (Customer/Product)	Date	Amount	Code	Sales (Customer/Product)	Date	Amoun
Notes:				Notes:			
Total I	ncome	\$		Total Ir	ncome	\$	
		_	_	Allou		_	
JULY				AUGU			
Code	Sales (Customer/Product)	Date	Amount	Code	Sales (Customer/Product)	Date	Amoun
Notes:				Notes:			
		\$				\$	

Code: F-Future Prospect/Project L-Listing of a Sale P-Pending Sale S-Sold and Closed

MULTIPLE SALES MONTHLY PLANNER

SEPTEMBER			осто	BER		
Code Sales (Customer/Product)	Date	Amount	Code	Sales (Customer/Product)	Date	Amoun
Notes:			Notes:			
Total Income	\$		Total I	ncome	\$	
NOVELE DE						
NOVEMBER			DECE	MBER		
Code Sales (Customer/Product)	Date	Amount	Code	Sales (Customer/Product)	Date	Amount
Notes:			Notes:			
Total Income	\$		Total Ir	ncome	\$	

 ${\sf Code:}\ \, {\sf F-\!Future}\ \, {\sf Prospect/Project}\ \ \, {\sf L-\!Listing}\ \, {\sf of}\ \, {\sf a}\ \, {\sf Sale}\ \ \, {\sf P-\!Pending}\ \, {\sf Sale}\ \ \, {\sf S-\!Sold}\ \, {\sf and}\ \, {\sf Closed}$

DEBT PAYOFF RECORD

Loans							
CREDITOR						Total*	
						iotai"	
Account Number							
Total Balance Due							
Phone Number							
Interest Rate (APR)							
January							
Amount Paid							
Interest/Penalty							
Balance Due							
February							
Amount Paid							
Interest/Penalty							
Balance Due							
March							
Amount Paid							
Interest/Penalty							
Balance Due							
April							
Amount Paid							
Interest/Penalty							
Balance Due							
May							
Amount Paid							
Interest/Penalty							
Balance Due							
June							
Amount Paid							
Interest/Penalty							
Balance Due							
July							
Amount Paid							
Interest/Penalty							
Balance Due							
August							
Amount Paid							
Interest/Penalty							
Balance Due							
September September							
Amount Paid							
Interest/Penalty							
Balance Due							
October							
Amount Paid							
Interest/Penalty							
Balance Due							
November							
Amount Paid							
nterest/Penalty							
Balance Due							
December							
Amount Paid							
nterest/Penalty							
Balance Due							
Balance Due							

^{*}Add your total for loan debt to the Grand Total column on page 103.

DEBT PAYOFF RECORD

		Credit Cards		
CREDITOR				Total*
				iotai
Account Number				
Total Balance Due				
Phone Number				
Interest Rate (APR)				
January				
Amount Paid				
Interest/Penalty				
Balance Due				
February				
Amount Paid				
Interest/Penalty				
Balance Due				
March				
Amount Paid				
Interest/Penalty				
Balance Due				
April				
Amount Paid				
Interest/Penalty				
Balance Due				
May				
Amount Paid				
Interest/Penalty				
Balance Due				
June				
Amount Paid				
Interest/Penalty				
Balance Due				
July Amount Paid				
Interest/Penalty				
Balance Due				
August				
Amount Paid				
Interest/Penalty				
Balance Due				
September				
Amount Paid				
Interest/Penalty				
Balance Due				
October				
Amount Paid				
Interest/Penalty				
Balance Due				
November				
Amount Paid				
Interest/Penalty				
Balance Due		1		
December				
Amount Paid				
Interest/Penalty				
Balance Due		+		

^{*}Add your total for credit card debt to the Grand Total column on page 103.

DEBT PAYOFF RECORD

	Other (l	Medical, Legal, Perso	onal, etc.)		
CREDITOR				Total	Grand Total
Account Number				Iotai	Grana rotar
Total Balance Due					
Phone Number					
Interest Rate (APR)					
January Amount Paid					
Interest/Penalty Balance Due					
February					
Amount Paid					
Interest/Penalty					
Balance Due					
March					
Amount Paid					
Interest/Penalty					
Balance Due					
April					
Amount Paid					
Interest/Penalty					
Balance Due					
May					
Amount Paid					
Interest/Penalty					
Balance Due					
June					
Amount Paid					
Interest/Penalty					
Balance Due					
July					
Amount Paid					
Interest/Penalty					
Balance Due					
August					
Amount Paid					
Interest/Penalty					
Balance Due					
September September					
Amount Paid					
Interest/Penalty					
Balance Due					
October					
Amount Paid					
Interest/Penalty					
Balance Due					
November					
Amount Paid					
Interest/Penalty					
Balance Due					
December					
Amount Paid					
Interest/Penalty					
Balance Due					
Balance Due					

DEBT REPAYMENT WORKSHEET

Step 1 Disposable Income* Total Amount of Disposable Income Available to Pay Off Debt: (Calculate your budget on the Monthly Budget Worksheet beginning on page 70.) How much money is available to apply to debt? The more you owe a creditor, the more money and higher percent you will pay them from your Disposable Income. Step 2 Total Combined Debt** Total Amount of All Debt Combined:

Step 3 New Payment ***

List below the total balances you owe each creditor listed on the **Debt Payoff Record**. Start with the smallest balance and then follow the formula below to determine the new payment for each creditor.

(Transfer the total from the **Debt Payoff Record** beginning on page 101.)

Creditor	Balance Due	÷	Total ** Combined Debt	=	Share Percent (of Total Combined Debt)	×	Disposable*	=	New Payment***
Dentist	\$ 500	÷	\$11,500	=	4.3%	×	\$700	=	\$30.43
Visa	\$1,500	÷	\$11,500	=	13.0%	×	\$700	=	\$91.30

CREDIT CARD PURCHASE RECORD

SAMPLE

	JA	N.	FE	B.	MA	R.	API	R.	MA	Y	JUL	IE
	Billing Cyc	le Closing										
	Item	Amount	Item	Amount	Item	Amount	Item	Amount	Item	Amount	Item	Amount
3	3/gas ②	14.91										
	7/Shoes	20.82										
	Total											

ONLINE/ELECTRONIC CONNECTION TO THE BUDGET KIT

Online Bill Payments

If you don't want to list your charges on this worksheet, you can register online at your credit card company's website and see your current charges and balance due. As you fill in the "Installment" blanks of the **Monthly Budget Worksheet** to plan out your bills, you will know exactly how much to anticipate for your credit card payments. When your bill arrives, you can still pay by check or pay the bill directly online from your checking account, using either the credit card website or your bank's website.

Online Budget Programs

Coordinating credit card charges with a monthly budget accurately and effectively is probably one of the more challenging steps depending on your online budget program, credit card debt situation, and level of sophistication. Even the manual approach to this process gets confusing for many people. See if your online budget program has a way to link a credit card charge in a particular category with the same category in your outlined budget for the month and then has a way to plan the payment. Not all programs are designed to coordinate this process.

The more popular online budget programs like Finicity Money Manager—Mvelopes® and Quicken (Mint) will have well-designed systems for virtually coordinating the credit card charges with the monthly budget and then including a virtual transfer for the payment plan. If you are a heavy credit card user, be sure this feature is offered with the online program you are using and is easy to use.

CREDIT CARD PURCHASE RECORD

JA	N.	FEI	В.	MAI	₹.	API	R.	МА	Υ	1UL	IE
Billing Cycl Date:	le Closing										
Item	Amount	Item	Amount	Item	Amount	Item	Amount	Item	Amount	Item	Amount
											†
											†
											†
											
											1
											-
											+
											+
											+
Total											

CREDIT CARD PURCHASE RECORD

JUL	Y	AUC	à.	SEP	т.	oc	Г.	NOV	V .	DEC	C.
Billing Cycle Date: Item	Closing										
Item	Amount	Item	Amount	Item	Amount	Item	Amount	Item	Amount	Item	Amount
Total											

NET INCOME			
			TOTAL
SALARY/COMMISSIONS	Chris	Kim	
Jobs	1,280	1,707	2,987
Jobs		1,707	1,707
	TC	TAL INCOME	4,694
OTHER			
Yard sale (wasn't planned, but came in h	iandy)		50
From Reserve Savings for this month's	expenses		1,320
Left over from last month			435
	Subtotal	Other Income	1,805
	TOTAL	NET INCOME	6,499

Balance Forward from Last Month:

Cash: \$37.00 Checking: \$435.00 Savings: \$11,796.45

SAVINGS	
(Describe)	
Reserve (pulled \$1,320 for September expenses)	1,114
Goals	75
Emergency	115
TOTAL SAVINGS	1,304

INVESTMENTS/RETIREMENT	
(See Payroll Deduction)	
TOTAL INVESTMENTS/RETIREMENT	

		FOOD			HOUS	EHOLD		TRA	NSPORT	ATION	PERS	ONAL	HE	ALTH
	groceries	cafeteria fast food dining out school lunches	tobacco alcohol snacks beverages water	cleaner mainten. house yard pool	appliances furniture furnishings supplies	postage copies ATM fees bank fees misc.	interest taxes	gas	auto mainten. wash license	taxi transit tolls/passes parking	clothing alterations dry clean. laundry shoe care	toiletries cosmetics hair nails massage	doctor dentist vision medicine vitamins	personal growth therapy
1	40	15						14						
W 2		8		20										
E 3	36							9						65
E ₄ K			15						15				20	
5		29												
1 6			5					13						
7	44		6								15			
8														
w ⁹	67	8			20						44			
E 10								15						
E 11	17	14										10		
12			5										13	
2 13			5						100	DMV				
14			6											
15	11													
W 16		12						10			21			
E 17														
E 18	29	8	5	26								Hair		
19												80		
3 20	10										14			
21					23									65
22			11					15						
23				10										
24													15	
W ₂₅	150													
E 26		7	6					9			15			
K 27						9								
4 28														
29					1									
30		27						20	1					
31														
T*		128	64	56	43	9	_	105	115	_	109	90	48	130
B*	550	155	40	45	50	10		125	100		110	80	35	130
D*	29	27	(24)	(11)	7	1	0	20	(15)	0	1	(10)	(13)	0

^{*} T = Total; B = Budget; D = Difference

FIXED EXPENSES			
Monthly	Amount	Monthly	Amount
Mortgage/Rent	984	Insurance:	
Assn. Fee		House/Apt	
Heating Oil/Gas	45	Auto (SUV & Truck)	925
Electricity	75	Life	
Water/Refuse	35	Health	
Garbage/Sewer	65	Dental	
Telephone	29	Disability	
Cellular Phone	59	Long Term	
Cable/Satellite/TiVo	60		
Internet	49		
Child Support		Storage	
Spousal Support		Health Club	25
		TOTAL FIXED EXPENSES	2,351

INSTALLMENT EXPEN	SES	
Loans/Credit Cards		Amount
Visa		100
MC		200
Student Loan		167
Car Payment		291
	TOTAL	758

TOTAL EXPENSES	
Total Fixed Expenses	2,351
Total Installment Expenses	758
Total Monthly Expenses from Below	2,065
GRAND TOTAL EXPENSES	5,174
Plus Amount Paid to Savings 1,304	6,478

Difference: TOTAL INCOME - GRAND TOTAL = \$21

	REC	REATION	/ENTER	TAINMEN	T/EDUC	ATION		FAMILY				GENERA	L	
	vacation trips	entertain. DVD movies music parties	lottery sports hobbies lessons clubs	computer upgrades software supplies service	seminar workshop tuition supplies	newspaper books magazines software games/apps	elder care child care sitter tutor	infant exp. allowance school exp. toys arcades	pet vet supplies services sitter	gifts cards flowers	charitable contribut. church temple	work expense dues reimburse- ments	prof. services legal CPA investment	other (add explanation)
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E ,						5								
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E 18	3													
N 19	,					24					50			
3 20										10				
2														
2:	2			21										
20	3					19								
24														
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^{*} T = Total; B = Budget; D = Difference

NET INCOME			
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	TO	TAL INCOME	
OTHER			
	Subtotal C	Other Income	
	TOTAL N	NET INCOME	

Balance Forwa	ard from Last Month:		
Cash:	Checking:	Savings:	
SAVINGS	5		
(Describe)			
	Т	OTAL SAVINGS	
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INVEST	MENTS/RETIREM	ENT	
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	IOIAL INVESTIMENTS	RETIRENTENT	

	FOOD				HOUSEHOLD				NSPORTA	TION	PERS	ONAL	HEALTH		
	groceries	cafeteria fast food dining out school lunches	tobacco alcohol snacks beverages water	cleaner mainten. house yard pool	appliances furniture furnishings supplies	postage copies ATM fees bank fees misc.	interest taxes	gas	auto mainten. wash license	taxi transit tolls/passes parking	clothing alterations dry clean. laundry shoe care	toiletries cosmetics hair nails massage	doctor dentist vision medicine vitamins	personal growth therapy	
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^{*} T = Total; B = Budget; D = Difference

FIXED EXPENSES			
Monthly	Amount	Monthly	Amount
Mortgage/Rent		Insurance:	
Assn. Fee		House/Apt	
Heating Oil/Gas		Auto	
Electricity		Life	
Water/Refuse		Health	
Garbage/Sewer		Dental	
Telephone		Disability	
Cellular Phone		Long Term	
Cable/Satellite/TiVo			
Internet			
Child Support			
Spousal Support			
		TOTAL FIXED EXPENSES	

INSTALLMENT EXPENSES									
Loans/Credit Cards	Amount								
TOTAL									

TOTAL EXPENSES	
Total Fixed Expenses	
Total Installment Expenses	
Total Monthly Expenses from Below	
GRAND TOTAL EXPENSES	
Plus Amount Paid to Savings	

	REC	REATION	/ENTER	TAINMEN	T/EDUC	ATION		FAMILY GENERAL			GENERAL				
	vacation trips	entertain. DVD movies music parties	lottery sports hobbies lessons clubs	computer upgrades software supplies service	seminar workshop tuition supplies	newspaper books magazines software games/apps	elder care child care sitter tutor	infant exp. allowance school exp. toys arcades	pet vet supplies services sitter	gifts cards flowers	charitable contribut. church temple	work expense dues reimburse- ments	prof. services legal CPA investment	other (add explanation)	
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^{*} T = Total; B = Budget; D = Difference

NET INCOME			
NET INCOME			
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SALARY/COMMISSIONS			
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	Subtotal C	ther Income	
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Balance Forwa	ard from Last Month:		
Cash:	Checking:	Savings:	
SAVINGS	;		
(Describe)			
	-	OTAL SAVINGS	
		OTAL SAVINGS	
INVESTM	IENTS/RETIREM	ENT	
	TOTAL INVESTMENTS	6/RETIREMENT	

	FOOD				HOUS	EHOLD		TRANSPORTATION			PERS	ONAL	HEALTH		
	groceries	cafeteria fast food dining out school lunches	tobacco alcohol snacks beverages water	cleaner mainten. house yard pool	appliances furniture furnishings supplies	postage copies ATM fees bank fees misc.	interest taxes	gas	auto mainten. wash license	taxi transit tolls/passes parking	clothing alterations dry clean. laundry shoe care	toiletries cosmetics hair nails massage	doctor dentist vision medicine vitamins	personal growth therapy	
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^{*} T = Total; B = Budget; D = Difference

FIXED EXPENSES										
Monthly	Amount	Monthly	Amount							
Mortgage/Rent		Insurance:								
Assn. Fee		House/Apt								
Heating Oil/Gas		Auto								
Electricity		Life								
Water/Refuse		Health								
Garbage/Sewer		Dental								
Telephone		Disability								
Cellular Phone		Long Term								
Cable/Satellite/TiVo										
Internet										
Child Support										
Spousal Support										
		TOTAL FIXED EXPENSES								

INSTALLMENT EXPENSES								
Loans/Credit Cards	Amount							
TOTAL								

TOTAL EXPENSES	
Total Fixed Expenses	
Total Installment Expenses	
Total Monthly Expenses from Below	
GRAND TOTAL EXPENSES	
Plus Amount Paid to Savings	

		REC	REATION	/ENTER	TAINMEN	T/EDUC#	ATION		FAMILY				GENERA	L	
		vacation trips	entertain. DVD movies music parties	lottery sports hobbies lessons clubs	computer upgrades software supplies service	seminar workshop tuition supplies	newspaper books magazines software games/apps	elder care child care sitter tutor	infant exp. allowance school exp. toys arcades	pet vet supplies services sitter	gifts cards flowers	charitable contribut. church temple	work expense dues reimburse- ments	prof. services legal CPA investment	other (add explanation)
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^{*} T = Total; B = Budget; D = Difference

NET INCOME			
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SALARY/COMMISSIONS			
	TO	TAL INCOME	
OTHER			
	Subtotal C	Other Income	
	TOTAL N	NET INCOME	

Balance Forward fr	om Last Month:	
Cash:	Checking:	Savings:
SAVINGS		
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INVESTMEN	TS/RETIREME	NT
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		FOOD			HOUS	EHOLD		TRANSPORTATION			PERS	ONAL	HEALTH	
	groceries	cafeteria fast food dining out school lunches	tobacco alcohol snacks beverages water	cleaner mainten. house yard pool	appliances furniture furnishings supplies	postage copies ATM fees bank fees misc.	interest taxes	gas	auto mainten. wash license	taxi transit tolls/passes parking	clothing alterations dry clean. laundry shoe care	toiletries cosmetics hair nails massage	doctor dentist vision medicine vitamins	personal growth therapy
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^{*} T = Total; B = Budget; D = Difference

FIXED EXPENSES			
Monthly	Amount	Monthly	Amount
Mortgage/Rent		Insurance:	
Assn. Fee		House/Apt	
Heating Oil/Gas		Auto	
Electricity		Life	
Water/Refuse		Health	
Garbage/Sewer		Dental	
Telephone		Disability	
Cellular Phone		Long Term	
Cable/Satellite/TiVo			
Internet			
Child Support			
Spousal Support			
		TOTAL FIXED EXPENSES	

INSTALLMENT EXPENSES	
Loans/Credit Cards	Amount
TOTAL	

TOTAL EXPENSES	
Total Fixed Expenses	
Total Installment Expenses	
Total Monthly Expenses from Below	
GRAND TOTAL EXPENSES	
Plus Amount Paid to Savings	

		REC	REATION	/ENTER	TAINMEN	T/EDUC#	ATION		FAMILY				GENERA	L	
		vacation trips	entertain. DVD movies music parties	lottery sports hobbies lessons clubs	computer upgrades software supplies service	seminar workshop tuition supplies	newspaper books magazines software games/apps	elder care child care sitter tutor	infant exp. allowance school exp. toys arcades	pet vet supplies services sitter	gifts cards flowers	charitable contribut. church temple	work expense dues reimburse- ments	prof. services legal CPA investment	other (add explanation)
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^{*} T = Total; B = Budget; D = Difference

NET INCOME			
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SALARY/COMMISSIONS			
	TO	TAL INCOME	
OTHER			
	Subtotal C	Other Income	
	TOTAL N	IET INCOME	

Balance Forwa	ard from Last Month:		
Cash:	Checking:	Savings:	
SAVINGS	;		
(Describe)			
		TOTAL SAVINGS	
INVESTIV	IENTS/RETIREM	ENT	
	TOTAL INVESTMENT	5/RETIREMENT	

	FOOD			HOUSEHOLD				TRANSPORTATION			PERSONAL		HEALTH	
	groceries	cafeteria fast food dining out school lunches	tobacco alcohol snacks beverages water	cleaner mainten. house yard pool	appliances furniture furnishings supplies	postage copies ATM fees bank fees misc.	interest taxes	gas	auto mainten. wash license	taxi transit tolls/passes parking	clothing alterations dry clean. laundry shoe care	toiletries cosmetics hair nails massage	doctor dentist vision medicine vitamins	personal growth therapy
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^{*} T = Total; B = Budget; D = Difference

FIXED EXPENSES			
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Mortgage/Rent		Insurance:	
Assn. Fee		House/Apt	
Heating Oil/Gas		Auto	
Electricity		Life	
Water/Refuse		Health	
Garbage/Sewer		Dental	
Telephone		Disability	
Cellular Phone		Long Term	
Cable/Satellite/TiVo			
Internet			
Child Support			
Spousal Support			
		TOTAL FIXED EXPENSES	

INSTALLMENT EXPENSES							
Loans/Credit Cards	Amount						
TOTAL							

TOTAL EXPENSES	
Total Fixed Expenses	
Total Installment Expenses	
Total Monthly Expenses from Below	
GRAND TOTAL EXPENSES	
Plus Amount Paid to Savings	

	REC	REATION/ENTERTAINMENT/EDUCATION FAMILY G						FAMILY			GENERAL			
	vacation trips	entertain. DVD movies music parties	lottery sports hobbies lessons clubs	computer upgrades software supplies service	seminar workshop tuition supplies	newspaper books magazines software games/apps	elder care child care sitter tutor	infant exp. allowance school exp. toys arcades	pet vet supplies services sitter	gifts cards flowers	charitable contribut. church temple	work expense dues reimburse- ments	prof. services legal CPA investment	other (add explanation)
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^{*} T = Total; B = Budget; D = Difference

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	TO	TAL INCOME	
OTHER			
	Subtotal C	Other Income	
	TOTAL N	NET INCOME	

Balance Forwa	ard from Last Month:		
Cash:	Checking:	Savings:	
SAVINGS	;		
(Describe)			
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	TOTAL INVESTMENT	S/RETIREMENT	

		FOOD			HOUS	EHOLD		TRAI	NSPORTA	TION	PERS	ONAL	HE	ALTH
	groceries	cafeteria fast food dining out school lunches	tobacco alcohol snacks beverages water	cleaner mainten. house yard pool	appliances furniture furnishings supplies	postage copies ATM fees bank fees misc.	interest taxes	gas	auto mainten. wash license	taxi transit tolls/passes parking	clothing alterations dry clean. laundry shoe care	toiletries cosmetics hair nails massage	doctor dentist vision medicine vitamins	personal growth therapy
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^{*} T = Total; B = Budget; D = Difference

FIXED EXPENSES			
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Mortgage/Rent		Insurance:	
Assn. Fee		House/Apt	
Heating Oil/Gas		Auto	
Electricity		Life	
Water/Refuse		Health	
Garbage/Sewer		Dental	
Telephone		Disability	
Cellular Phone		Long Term	
Cable/Satellite/TiVo			
Internet			
Child Support			
Spousal Support			
		TOTAL FIXED EXPENSES	

INSTALLMENT EXPENSES							
Loans/Credit Cards	Amount						
TOTAL							

TOTAL EXPENSES	
Total Fixed Expenses	
Total Installment Expenses	
Total Monthly Expenses from Below	
GRAND TOTAL EXPENSES	
Plus Amount Paid to Savings	

		REC	REATION	/ENTER	TAINMEN	T/EDUC#	ATION		FAMILY				GENERA	L	
		vacation trips	entertain. DVD movies music parties	lottery sports hobbies lessons clubs	computer upgrades software supplies service	seminar workshop tuition supplies	newspaper books magazines software games/apps	elder care child care sitter tutor	infant exp. allowance school exp. toys arcades	pet vet supplies services sitter	gifts cards flowers	charitable contribut. church temple	work expense dues reimburse- ments	prof. services legal CPA investment	other (add explanation)
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^{*} T = Total; B = Budget; D = Difference

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	то	TAL INCOME	
OTHER			
	Subtotal (Other Income	
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Balance Forward	d from Last Month:		
Cash:	Checking:	Savings:	
SAVINGS			
(Describe)			
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		FOOD			HOUS	EHOLD		TRA	NSPORT#	TION	PERS	ONAL	HE/	ALTH
	grocerie	cafeteria fast food dining out school s lunches	tobacco alcohol snacks beverages water	cleaner mainten. house yard pool	appliances furniture furnishings supplies	postage copies ATM fees bank fees misc.	interest taxes	gas	auto mainten. wash license	taxi transit tolls/passes parking	clothing alterations dry clean. laundry shoe care	toiletries cosmetics hair nails massage	doctor dentist vision medicine vitamins	personal growth therapy
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^{*} T = Total; B = Budget; D = Difference

FIXED EXPENSES										
Monthly	Amount	Monthly	Amount							
Mortgage/Rent		Insurance:								
Assn. Fee		House/Apt								
Heating Oil/Gas		Auto								
Electricity		Life								
Water/Refuse		Health								
Garbage/Sewer		Dental								
Telephone		Disability								
Cellular Phone		Long Term								
Cable/Satellite/TiVo										
Internet										
Child Support										
Spousal Support										
		TOTAL FIXED EXPENSES								

INSTALLMENT EXPENSES	
Loans/Credit Cards	Amount
TOTAL	
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TOTAL EXPENSES	
Total Fixed Expenses	
Total Installment Expenses	
Total Monthly Expenses from Below	
GRAND TOTAL EXPENSES	
Plus Amount Paid to Savings	

	REC	REATION	/ENTER	TAINMEN	T/EDUC	ATION		FAMILY				GENERA	L	
	vacation trips	entertain. DVD movies music parties	lottery sports hobbies lessons clubs	computer upgrades software supplies service	seminar workshop tuition supplies	newspaper books magazines software games/apps	elder care child care sitter tutor	infant exp. allowance school exp. toys arcades	pet vet supplies services sitter	gifts cards flowers	charitable contribut. church temple	work expense dues reimburse- ments	prof. services legal CPA investment	other (add explanation)
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NET INCOME			
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SALARY/COMMISSIONS			
	TO	TAL INCOME	
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Balance Forward fr	om Last Month:	
Cash:	Checking:	Savings:
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	groceries	cafeteria fast food dining out school lunches	tobacco alcohol snacks beverages water	cleaner mainten. house yard pool	appliances furniture furnishings supplies	postage copies ATM fees bank fees misc.	interest taxes	gas	auto mainten. wash license	taxi transit tolls/passes parking	clothing alterations dry clean. laundry shoe care	toiletries cosmetics hair nails massage	doctor dentist vision medicine vitamins	personal growth therapy
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^{*} T = Total; B = Budget; D = Difference

FIXED EXPENSES	5		
Monthly	Amount	Monthly	Amount
Mortgage/Rent		Insurance:	
Assn. Fee		House/Apt	
Heating Oil/Gas		Auto	
Electricity		Life	
Water/Refuse		Health	
Garbage/Sewer		Dental	
Telephone		Disability	
Cellular Phone		Long Term	
Cable/Satellite/TiVo			
Internet			
Child Support			
Spousal Support			
	•	TOTAL FIXED EXPENSES	

INSTALLMENT EXPENSES						
Amount						

TOTAL EXPENSES	
Total Fixed Expenses	
Total Installment Expenses	
Total Monthly Expenses from Below	
GRAND TOTAL EXPENSES	
Plus Amount Paid to Savings	

	REC	CREATION/ENTERTAINMENT/EDUCATION FAMILY GENERAL					FAMILY			GENERAL				
	vacation trips	entertain. DVD movies music parties	lottery sports hobbies lessons clubs	computer upgrades software supplies service	seminar workshop tuition supplies	newspaper books magazines software games/apps	elder care child care sitter tutor	infant exp. allowance school exp. toys arcades	pet vet supplies services sitter	gifts cards flowers	charitable contribut. church temple	work expense dues reimburse- ments	prof. services legal CPA investment	other (add explanation)
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^{*} T = Total; B = Budget; D = Difference

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	Subtotal C	Other Income	
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Cash:	Checking:	Savings:
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SAVING	S	
(Describe)		
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		TOTAL SAVINGS
INN/507		
INVEST	MENTS/RETIREM	
INVEST		

		FOOD			HOUS	EHOLD		TRA	NSPORT#	TION	PERS	ONAL	HE/	ALTH
	grocerie	cafeteria fast food dining out school s lunches	tobacco alcohol snacks beverages water	cleaner mainten. house yard pool	appliances furniture furnishings supplies	postage copies ATM fees bank fees misc.	interest taxes	gas	auto mainten. wash license	taxi transit tolls/passes parking	clothing alterations dry clean. laundry shoe care	toiletries cosmetics hair nails massage	doctor dentist vision medicine vitamins	personal growth therapy
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^{*} T = Total; B = Budget; D = Difference

FIXED EXPENSES			
Monthly	Amount	Monthly	Amount
Mortgage/Rent		Insurance:	
Assn. Fee		House/Apt	
Heating Oil/Gas		Auto	
Electricity		Life	
Water/Refuse		Health	
Garbage/Sewer		Dental	
Telephone		Disability	
Cellular Phone		Long Term	
Cable/Satellite/TiVo			
Internet			
Child Support			
Spousal Support			
		TOTAL FIXED EXPENSES	

INSTALLMENT EXPENSES						
Loans/Credit Cards	Amount					
TOTAL						

TOTAL EXPENSES	
Total Fixed Expenses	
Total Installment Expenses	
Total Monthly Expenses from Below	
GRAND TOTAL EXPENSES	
Plus Amount Paid to Savings	

	REC	CREATION/ENTERTAINMENT/EDUCATION FAMILY GENERAL					FAMILY			GENERAL				
	vacation trips	entertain. DVD movies music parties	lottery sports hobbies lessons clubs	computer upgrades software supplies service	seminar workshop tuition supplies	newspaper books magazines software games/apps	elder care child care sitter tutor	infant exp. allowance school exp. toys arcades	pet vet supplies services sitter	gifts cards flowers	charitable contribut. church temple	work expense dues reimburse- ments	prof. services legal CPA investment	other (add explanation)
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^{*} T = Total; B = Budget; D = Difference

NET INCOME			
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SALARY/COMMISSIONS			
	то	TAL INCOME	
OTHER			
	Subtotal (Other Income	
	TOTAL I	NET INCOME	

Balance Forward fr	om Last Month:		
Cash:	Checking:	Savings:	
SAVINGS			
(Describe)			
	101	TAL SAVINGS	
INVESTMEN	TS/RETIREMEN	NT	
TO	OTAL INVESTMENTS/R	RETIREMENT	

	FOOD				HOUS	EHOLD		TRA	NSPORT#	TION	ON PERSONAL			HEALTH		
	grocerie	cafeteria fast food dining out school s lunches	tobacco alcohol snacks beverages water	cleaner mainten. house yard pool	appliances furniture furnishings supplies	postage copies ATM fees bank fees misc.	interest taxes	gas	auto mainten. wash license	taxi transit tolls/passes parking	clothing alterations dry clean. laundry shoe care	toiletries cosmetics hair nails massage	doctor dentist vision medicine vitamins	personal growth therapy		
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^{*} T = Total; B = Budget; D = Difference

FIXED EXPENSES			
Monthly	Amount	Monthly	Amount
Mortgage/Rent		Insurance:	
Assn. Fee		House/Apt	
Heating Oil/Gas		Auto	
Electricity		Life	
Water/Refuse		Health	
Garbage/Sewer		Dental	
Telephone		Disability	
Cellular Phone		Long Term	
Cable/Satellite/TiVo			
Internet			
Child Support			
Spousal Support			
		TOTAL FIXED EXPENSES	

INSTALLMENT EXPENSES	
Loans/Credit Cards	Amount
TOTAL	

TOTAL EXPENSES	
Total Fixed Expenses	
Total Installment Expenses	
Total Monthly Expenses from Below	
GRAND TOTAL EXPENSES	
Plus Amount Paid to Savings	

		REC	REATION	/ENTER	TAINMEN	T/EDUC#	ATION		FAMILY		GENERAL				
		vacation trips	entertain. DVD movies music parties	lottery sports hobbies lessons clubs	computer upgrades software supplies service	seminar workshop tuition supplies	newspaper books magazines software games/apps	elder care child care sitter tutor	infant exp. allowance school exp. toys arcades	pet vet supplies services sitter	gifts cards flowers	charitable contribut. church temple	work expense dues reimburse- ments	prof. services legal CPA investment	other (add explanation)
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^{*} T = Total; B = Budget; D = Difference

NET INCOME			
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SALARY/COMMISSIONS			
	то	TAL INCOME	
OTHER			
	Subtotal (Other Income	
	TOTAL I	NET INCOME	

Balance Forward	d from Last Month:		
Cash:	Checking:	Savings:	
SAVINGS			
(Describe)			
		TOTAL SAVINGS	
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INVESTMI	ENTS/RETIREM	ENT	
		- :	
	TOTAL INVESTMENT	S/RETIREMENT	

	FOOD				HOUS	EHOLD		TRA	NSPORT#	TION	ON PERSONAL			HEALTH		
	grocerie	cafeteria fast food dining out school s lunches	tobacco alcohol snacks beverages water	cleaner mainten. house yard pool	appliances furniture furnishings supplies	postage copies ATM fees bank fees misc.	interest taxes	gas	auto mainten. wash license	taxi transit tolls/passes parking	clothing alterations dry clean. laundry shoe care	toiletries cosmetics hair nails massage	doctor dentist vision medicine vitamins	personal growth therapy		
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^{*} T = Total; B = Budget; D = Difference

FIXED EXPENSES			
Monthly	Amount	Monthly	Amount
Mortgage/Rent		Insurance:	
Assn. Fee		House/Apt	
Heating Oil/Gas		Auto	
Electricity		Life	
Water/Refuse		Health	
Garbage/Sewer		Dental	
Telephone		Disability	
Cellular Phone		Long Term	
Cable/Satellite/TiVo			
Internet			
Child Support			
Spousal Support			
		TOTAL FIXED EXPENSES	

INSTALLMENT EXPENSES	
Loans/Credit Cards	Amount
TOTAL	

TOTAL EXPENSES	
Total Fixed Expenses	
Total Installment Expenses	
Total Monthly Expenses from Below	
GRAND TOTAL EXPENSES	
Plus Amount Paid to Savings	

	REC	REATION	/ENTER	TAINMEN	T/EDUC	ATION		FAMILY		GENERAL				
	vacation trips	entertain. DVD movies music parties	lottery sports hobbies lessons clubs	computer upgrades software supplies service	seminar workshop tuition supplies	newspaper books magazines software games/apps	elder care child care sitter tutor	infant exp. allowance school exp. toys arcades	pet vet supplies services sitter	gifts cards flowers	charitable contribut. church temple	work expense dues reimburse- ments	prof. services legal CPA investment	other (add explanation)
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^{*} T = Total; B = Budget; D = Difference

NET INCOME			
			TOTAL
SALARY/COMMISSIONS			
	TO	TAL INCOME	
OTHER			
	Subtotal C	Other Income	
	TOTAL N	NET INCOME	

Balance Forward fr	om Last Month:	
Cash:	Checking:	Savings:
SAVINGS		
(Describe)		
	т	OTAL SAVINGS
INVESTMEN	TS/RETIREME	NT
тс	OTAL INVESTMENTS	/RETIREMENT

		FOOD			HOUS	EHOLD		TRA	NSPORTA	TION	PERS	ONAL	HE/	ALTH
	groceries	cafeteria fast food dining out school lunches	tobacco alcohol snacks beverages water	cleaner mainten. house yard pool	appliances furniture furnishings supplies	postage copies ATM fees bank fees misc.	interest taxes	gas	auto mainten. wash license	taxi transit tolls/passes parking	clothing alterations dry clean. laundry shoe care	toiletries cosmetics hair nails massage	doctor dentist vision medicine vitamins	personal growth therapy
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^{*} T = Total; B = Budget; D = Difference

FIXED EXPENSES			
Monthly	Amount	Monthly	Amount
Mortgage/Rent		Insurance:	
Assn. Fee		House/Apt	
Heating Oil/Gas		Auto	
Electricity		Life	
Water/Refuse		Health	
Garbage/Sewer		Dental	
Telephone		Disability	
Cellular Phone		Long Term	
Cable/Satellite/TiVo			
Internet			
Child Support			
Spousal Support			
		TOTAL FIXED EXPENSES	

INSTALLMENT EXPENSES						
Loans/Credit Cards	Amount					
TOTAL						

TOTAL EXPENSES	
Total Fixed Expenses	
Total Installment Expenses	
Total Monthly Expenses from Below	
GRAND TOTAL EXPENSES	
Plus Amount Paid to Savings	

	REC	REATION	/ENTER	TAINMEN	T/EDUC	ATION		FAMILY				GENERA	L	
	vacation trips	entertain. DVD movies music parties	lottery sports hobbies lessons clubs	computer upgrades software supplies service	seminar workshop tuition supplies	newspaper books magazines software games/apps	elder care child care sitter tutor	infant exp. allowance school exp. toys arcades	pet vet supplies services sitter	gifts cards flowers	charitable contribut. church temple	work expense dues reimburse- ments	prof. services legal CPA investment	other (add explanation)
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^{*} T = Total; B = Budget; D = Difference

NET INCOME			
			TOTAL
SALARY/COMMISSIONS			
	то	TAL INCOME	
OTHER			
	Subtotal (Other Income	
	TOTAL I	NET INCOME	

Balance Forward	d from Last Month:		
Cash:	Checking:	Savings:	
SAVINGS			
(Describe)			
		TOTAL SAVINGS	
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INVESTMI	ENTS/RETIREM	ENT	
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	TOTAL INVESTMENT	S/RETIREMENT	

		FOOD			HOUS	EHOLD		TRAI	NSPORTA	TION	PERS	ONAL	HE	ALTH
	groceries	cafeteria fast food dining out school lunches	tobacco alcohol snacks beverages water	cleaner mainten. house yard pool	appliances furniture furnishings supplies	postage copies ATM fees bank fees misc.	interest taxes	gas	auto mainten. wash license	taxi transit tolls/passes parking	clothing alterations dry clean. laundry shoe care	toiletries cosmetics hair nails massage	doctor dentist vision medicine vitamins	personal growth therapy
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^{*} T = Total; B = Budget; D = Difference

FIXED EXPENSES			
Monthly	Amount	Monthly	Amount
Mortgage/Rent		Insurance:	
Assn. Fee		House/Apt	
Heating Oil/Gas		Auto	
Electricity		Life	
Water/Refuse		Health	
Garbage/Sewer		Dental	
Telephone		Disability	
Cellular Phone		Long Term	
Cable/Satellite/TiVo			
Internet			
Child Support			
Spousal Support			
		TOTAL FIXED EXPENSES	

INSTALLMENT EXPENSES							
Loans/Credit Cards	Amount						
TOTAL							

TOTAL EXPENSES	
Total Fixed Expenses	
Total Installment Expenses	
Total Monthly Expenses from Below	
GRAND TOTAL EXPENSES	
Plus Amount Paid to Savings	

	REC	REATION	/ENTER	TAINMEN	T/EDUC	ATION		FAMILY				GENERA	L	
	vacation trips	entertain. DVD movies music parties	lottery sports hobbies lessons clubs	computer upgrades software supplies service	seminar workshop tuition supplies	newspaper books magazines software games/apps	elder care child care sitter tutor	infant exp. allowance school exp. toys arcades	pet vet supplies services sitter	gifts cards flowers	charitable contribut. church temple	work expense dues reimburse- ments	prof. services legal CPA investment	other (add explanation)
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^{*} T = Total; B = Budget; D = Difference

SUMMARY-FOR-THE-YEAR RECORD

		JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	ОСТ.	NOV.	DEC.	Total	Mo. Avg.
Net Income	Salary/ Commission														
Net II	Other														
	Groceries														
Food	School Lunches, Dine Out, Fast Food														
	Snacks, Beverages, Alcohol, Tobacco														
	Supplies, Cleaners, Maintenance, House, Yard, Pool														
Household	Appliances, Furniture, Furnishings, Supplies														
Ĭ	Postage, ATM Fees, Bank Charges, Misc.														
	Interest, Taxes														
ion	Gas														
Transportation	Automobile Maintenance, Wash, License														
<u></u>	Transit, Tolls, Taxi, Parking														
Personal	Clothing, Alterations, Dry Cleaning, Laundry, Shoe Care														
Per	Cosmetics, Hair, Nails, Massage, Toiletries														
Health	Doctor, Dentist, Vision, Medicine, Vitamins														
Ĭ	Personal Growth Therapy														
	Vacation, Trips														
tion	Entertain., DVD, Movies, Music, Parties														
Recreation	Sports, Hobbies, Lessons, Clubs, Lottery														
	Computer, Upgrades, Software, Supplies, Service														

SUMMARY FOR MONTHLY SAVINGS/INVESTMENTS/RETIREMENT

	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	ОСТ.	NOV.	DEC.	Total
Savings													
Investments													
Retirement													
Total													

		JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	ОСТ.	NOV.	DEC.	Total	Mo. Avg.
ation	Tuition, Supplies, Workshops, Seminars														
Education	Books, Magazines, Software, Newspaper, Games														
	Elder Care, Child Care, Sitter, Tutor														
Family	Allowance, Toys, Infant Exp., School Exp., Arcades														
	Pet, Vet, Supplies, Services														
	Gifts, Cards, Flowers														
	Charitable Contribut., Church, Temple														
General	Work Expense, Dues														
	Prof. Serv., Legal, CPA, Investment														
	Other														
Home	Mortgage, Rent, Assn. Fees														
	Gas, Electric														
Utilities	Water, Garbage														
	Phone, Cable, ISP														
Support	Child, Spousal, Club														
Insur.	Home, Auto, Life, Health, Disability, Storage														
Install.	Loans, Credit Cards														
Total	Monthly Expenses														

END-OF-THE-YEAR TAX INFORMATION

	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	Total
Federal													
State													
FICA													
Other Deductions													
Total													

MEDICAL EXPENSE RECORD

DOCTOR, DENTIST, AND HOSPITAL VISITS Insurance Date Reimbursements To Whom Paid Date Mileage Amount Submitted Amount/Date Paid Total Total Amount Paid Total Reimbursed **Total Medical Cost**

MEDICAL EXPENSE RECORD

MEDICAL EXPENSES, PRESCRIPTIONS, AND OTHER Insurance Date Reimbursements To Whom Paid Date Mileage Submitted Amount/Date Paid Amount Total Total Amount Paid Total Reimbursed **Total Medical Cost**

FLEXIBLE SPENDING ACCOUNT RECORD

Each account must be separate. Money in one account cannot be used for the other account.

Health Care Expenses (Medical, Dental, Vision Deductibles, Co-pays, Coinsurance, Prescription Co-pays, Other)

Dependent Care Expenses (Child/Elder Care, Eligible School & Summer Programs, Kindergarten/Nursery School Expenses)

Date	Description of Expense	Cost	Date Claim Submitted	Reimbursed	Notes

TAX-DEDUCTIBLE EXPENSE RECORD

YEAR 20____

	Description (Donation/Payment To)		Amount/Value:	Charitable	
Date	(Donation/Payment 10)	Check Number	Taxes/Interest	Contribution	
		Total			

MULTIPLE TAX-DEDUCTIBLE EXPENSE RECORD

YEAR 20___

TEGORY:
U

Date	Description	Amount
	Total	

Total	Date	Description	Amount
Total	Date	Docomption	runount
Total			
		Total	

MULTIPLE TAX-DEDUCTIBLE EXPENSE RECORD

YEAR 20__

CATEGOR	RY:			CATEGOR	Y:	
Date	Description	Amount		Date	Description	Amour
			-			
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			-			
			-			
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Total

Total

	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	ОСТ.	NOV.	DEC.	TOTAL
Total													

MISCELLANEOUS EXPENSE RECORD

YEAR 20___

	T.W. Billo					EAR 20
Date	To Whom Paid/Service	Amount		Date	To Whom Paid/Service	Amount
	<u> </u>					
	Total				Total	
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MISCELLANEOUS EXPENSE RECORD

Date	To Whom Paid/Service	Amount
	Total	

Date	To Whom Paid/Service	Amount
	Total	

INVESTMENT/SAVINGS RECORD

RESERVE FUNDS (Checking, Savings, Mo	oney Market, etc.)					
Name of Institution	Туре	Account Number	Date Opened	Amount Invested	Interest Rate	Owned E (husband	By I, wife, joir
RETIREMENT ACCO	OUNTS (IRA, Roth, 401	(k), 403(b), SEP, Keo	gh, etc.)				
Where Held	Type and Name	Account Number	Purchase Date	Amount Invested	Allocatio	on	
SHORT- AND LONG-	TERM HOLDINGS (M	utual Funds, Stocks,	Bonds, etc.)				
		Certificate/	Bonds, etc.) Purchase Date	Amount Invested	Number of Shares	Unit Price	Interest
	Type and Name		Purchase	Amount Invested	Number of Shares	Unit Price	
		Certificate/	Purchase			Unit Price	Interest
		Certificate/	Purchase			Unit Price	Interest
		Certificate/	Purchase			Unit Price	
		Certificate/	Purchase			Unit Price	Interest
		Certificate/	Purchase			Unit Price	Interest
SHORT- AND LONG-		Certificate/	Purchase			Unit Price	Interest
		Certificate/	Purchase			Unit Price	Interest
		Certificate/	Purchase			Unit Price	Interest
Where Held	Type and Name	Certificate/	Purchase			Unit Price	Interest
Where Held	Type and Name	Certificate/ Account Number	Purchase Date	Invested		Unit Price	Interest
	Type and Name	Certificate/	Purchase Date				Interest

RESERVE FUNDS					
Contact Name/Telephone	е	Location of Records	Follow-Up II (date, balan	nformation ce, current yield)	
RETIREMENT ACCO	DUNTS				,
Owned By (husband, wife, joint)	Contact Name/ Telephone	Location of Records	Date Sold	Distribution Amount	Additional Notes (rollover information)
Owned By	Contact Name/	Location of Records	Date Sold		
Owned By	Contact Name/	Location of Records	Date Sold		
Owned By	Contact Name/	Location of Records	Date Sold		

SHORT- AND LONG-TERM HOLDINGS

Date/Amount Dividend Paid	Maturity Date	Owned By (husband, wife, joint)	Contact Name/ Telephone	Location of Records	Date Sold	Number of Shares Sold	Net Proceeds	Gain/ Loss

OTHER Owned By (husband, wife, joint) Date Sold Proceeds Gain/Loss Additional Notes

SAVINGS ACTIVITY RECORD

EMERGENCY												
Institution:								Account Nu	ımber:			
motitution:	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	ОСТ.	NOV.	DEC.
Deposits												
Withdrawals												
Interest Earned												
Balance												
RESERVE												
Institution:							A	Account Nu	ımber:			
	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	ОСТ.	NOV.	DEC.
Deposits												
Withdrawals												
Interest Earned												
Balance												
GOALS/CHRI	STMAS A	AND HOL	.IDAY									
Institution:							A	Account Nu	ımber:			
	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	ОСТ.	NOV.	DEC.
Deposits												
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Interest Earned												
Balance												
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OTHER												
Institution:							A	Account Nu	ımber:			
	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	ОСТ.	NOV.	DEC.
Deposits												
Withdrawals												
Interest Earned												
Balance												

RETIREMENT SAVINGS RECORD

NAME									
	Program (IRA, 401(k), etc.):			Program (IRA, 401(k), etc.):					
Date				Date					
Total				Total					

NAME									
	Program (IRA, 40	Program (IRA, 401(k), etc.):			Program (IRA, 401(k), etc.):				
Date				Date					
Total				Total					

CHILD SUPPORT PAYMENT RECORD

Balance Due (from previous year) \$ _____

	1	2		5			(5)	3	4
Month	Amount Due	Amount Received	Amount Past Due	Number on: ×-\$ Order ✓-Check \$-Cash	Date on: ×-\$ Order ✓-Check \$-Cash	Date Payment Received	Institution and Account Number	Other Expenses*	Additional Information/ Action Taken (check status, gifts, etc.)
JAN.									
FEB.									
MAR.									
APR.									
MAY									
JUNE									
JULY									
AUG.									
SEPT.									
ОСТ.									
NOV.									
DEC.									
Total									

^{*}Stipulated by decree

NOTES:

CHILD SUPPORT ENFORCEMENT RECORD

Noncustodial Parent		Child Support Enforcement Office
Full Name	Occupation	Address
Last Known Address(es)	Last Known Employer(s)	
	Address	Telephone Number
Address Dates		Case Worker's Name/Telephone
Home Telephone		
Social Security Number		Case Number
Dial Date (Diagon	Address Dates	Court Order Number
Birth Date/Place Height Weight	Work Telephone	Court Order Number

Note: Get a Birth Registration Card from your Vital Statistics Office. This will have all your children's information printed on it so you will have the information handy.

CHILD VISITATION RECORD

DATES C	OF VISITAT	ION									
JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	ОСТ.	NOV.	DEC.

SUBSCRIPTION RECORD

TION RECO		

ONLINE AND MAIL ORDER PURCHASE RECORD

Date Ordered			
Item(s) Ordered Title Description Number Quantity Color			
Source (Internet, magazine, TV, catalog)			
Confirmation Number			
Company Name Telephone Number Address Account No.			
Price			
Total Sent			
How Paid*			
Date Received			
30-Day Return Date			
Cancellation Phone Number			
Follow-Up Notes (date called/wrote, contact person, action taken)			

^{*}Credit card, check number, money order, COD, online bill pay

Date Ordered			
Item(s) Ordered Title Description Number Quantity Color			
Source (Internet, magazine, TV, catalog)			
Confirmation Number			
Company Name Telephone Number Address Account No.			
Price			
Total Sent			
How Paid*			
Date Received			
30-Day Return Date			
Cancellation Phone Number			
Follow-Up Notes (date called/wrote, contact person, action taken)			

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	T	T		T
Date Ordered				
Item(s) Ordered Title Description Number Quantity Color				
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Confirmation Number				
Company Name Telephone Number Address Account No.				
Price				
Total Sent				
How Paid*				
Date Received				
30-Day Return Date				
Cancellation Phone Number				
Follow-Up Notes (date called/wrote, contact person, action taken)				

^{*}Credit card, check number, money order, COD, online bill pay